

SALEM TOWN BOARD MEETING

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June 3, 2020

Meeting Held by "Go to Meeting"

Members Present:
Rick Lutzi
Gail Fritts
Sharon Petersen
Drew Moessner
Brian Connelly

Others Present
Dave Carr
Darwin Thorson
Unidentified Attendee

The meeting was called to order at 7:00 p.m. by Drew Moessner with the pledge of allegiance.

Drew Moessner asked if anyone had any changes to the printed agenda. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the meeting agenda. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 10475 to 10486 and 10492

Payroll Checks 10487 to 10491

The total for claims presented tonight is \$91,905.49

Questions were asked about rock delivery on 50t Street. These questions were reviewed with Todd at Bucknell Construction via text. This will be followed up on by one of the board members. It was suggested that this maybe an error by the truck driver.

The board reviewed the claims processed. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the claims as processed. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Drew Moessner asked if anyone had any additions or corrections to the May meeting minutes. Brian Connelly wanted the reference to 40th Street on 110th Avenue asking that the 40th Street reference be removed. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the minutes as amended. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$183, 663.18
Total receipts	\$ 15,667.71
Total Disbursed	\$ 40,190.50
Ending Balance	\$159,140.39

After review a motion was made by Brian Connelly and seconded by Rick Lutzi to approve the treasurer's report as given. The motion passed unanimously.

OLD BUSINESS **TCPA MEETING**

No financial report was available. Drew has had discussion with Roger Ihrke about the proposed addition and felt that the engineer was holding up progress on this. Drew will follow up with John Johnson to try to get the project progressing as construction will be going on late into the year at this point.

ROADS

The clerk's report was reviewed by board members.

There was discussion about the violation that may have occurred on the Milestone Pit in relation to recreational swimming in the pits. Rick Lutzi suggested that TCPA send a letter to pit operators reminding them that recreational swimming and fishing is not allowed according to their conditional use permits.

Gravel Application has been completed. We have not yet hauled gravel on 60th Avenue. Rochester Township will be coordinate the delivery of rock with them in the future.

SIGNS

Drew had received a contract and bill for sign materials. The bill was not turned in. Drew asked the board to approve an additional check to be drawn to ID Sign Solutions and have it sent out as soon as possible. A motion was made by Drew Moessner and seconded by Brian Connelly to approve writing an additional check along with the contract for the sign project. The motion passed unanimously. Drew will ask about when the sign application project will be completed.

STORM DAMAGE REPAIRS FROM 2019

The list of earmarked repairs for storm damage will need to be worked out and make sure we have all repairs documented. The deadline for submitting our claims has not been identified at this time. We will be working with Todd and get the correct information identified. Rick Lutzi will be doing that follow up with Todd.

WILLOW RUN ROAD STATUS

Brian Connelly asked to have this included tonight. He has reviewed the road condition again. There maybe some additional sealing that could be considered if the residents want this maintenance done again. There have been no additional contacts from the residents. Brian will contact Kyle to see if they want repairs or if they want to hold off and look at it

again next year to see if it is time to do an additional assessment for an additional layer of product on their road. Rick will look up the quotes we received earlier this year.

NEW BUSINESS CHLORIDE

Sharon Petersen reported that we have received \$15,370 receipts. We used 24,415 gallons applied on our roads this year. The chloride application is complete, and we have received no complaints about the work.

OLMSTED COUNTY CONTRACT

We have received the contract for supplemental maintenance from Olmsted County. After review, a motion was made by Rick Lutzi and seconded by Brian Connelly to sign the 2020-2021 contract. The motion passed unanimously.

Brian Connelly suggested that we take some money out of safety to purchase cones, and barricades for emergencies that comes up. It was agreed that we need barricades should be purchased and possibly have them stored at supervisor's homes.

63rd AVENUE REQUEST

Brian Connelly was asked to give the background on this request for blacktop on 63rd Avenue. The history and steps necessary to get a project started. The process has been explained to their representative. The history of setting up a maintenance fund if an SSD is established. Our attorney will be asked to draw up the petition as was done for Willow Run. Any signatures will have to be on the final form that our attorney works up.

They have secured three estimates on paving. They have estimates from Rochester Sand, Rochester Asphalt, and Elcor.

Questions were asked about how this project can be processed. The cost would include the paving, legal fees, public hearings, plus projected interest for this project. Any additional cost for road preparation before the paving will also be part of the cost.

The setting up of maintenance fund for SSD projects was reviewed.

The clerk was asked to provide information on what would be attributed to 63rd Avenue if they had an SSD established.

One of the contractors recommended checking the base to make sure the road will have a proper base. The county engineer maybe should be contacted to make sure all issues as far as base, culverts, etc. are checked out before the work is performed.

Dave Carr noted that he is aware that if excessive maintenance is required, the improvement or repairs would be covered by costs assessed to the homeowners.

Questions were asked about what the allocation per year for 63rd Avenue will be if the SSD is established.

The clerk will work up some documents to give them some idea of what costs would be involved.

Brian Connelly reminded David Carr that if the board decides to go ahead and have the attorney move forward with the process. When we contact our attorney, the meter is running and costs for the project will start. He will be contacting residents to make sure they understand the additional fees that maybe involved. We will wait for approval from 63rd Avenue group before we proceed to contact an attorney.

There was discussion about the road placement and how it was situated in relation to the right of way.

The town board will wait to hear from the residents giving the town board the go ahead with the SSD. They are awaiting our additional information.

SOLAR PANELS

TCPA will be sending out a letter to the resident on 63rd Avenue who installed solar panels without a permit. We will be getting a copy of the letter before it is sent out.

BUILDING ACTIVITY

The change of use on the Evan Koehler property on 35th Street. The change of use on the driveway was an issue. There is no issue with TCPA. The issue of the driveway will require some research into our new access ordinance.

E-MAILS AND PHONE NUMBERS FOR RESIDENTS

There was discussion about getting e mails and phone numbers. It was suggested that Drew talk to Dave Meier about putting a banner on our welcome page and ask residents to forward this information so we can create a database to contact people more quickly than mail would allow. He may also be able to design a fillable form to be filled out on our website.

PLANNING AND ZONING VIOLATIONS

Drew Moessner has contacted Olmsted County about the county issued permit for the Ross Building. Their expressed opinion that the Conditional Use Permit goes with the land for an Agriculture parts manufacture business. It does not apply to any other type of business at this location. Drew Moessner has had a few conversations with Daniel DeCook. ntinued, TCPA feels the permit is null and void because the use has been discontinued for over a year. The board discussed sending Daniel DeCook a violation letter detailing our planning and zoning violations.

105th Avenue

The DNR has send out an e mail informing us about the violation on 105th Avenue about the fill that has been hauled into his site. We have received pictures detailing the fill that has been hauled into the site. The DNR has issued a Cease and Desist Order (CDO) for this

work. There will be site meetings with the DNR. Roger Ihrke has suggested the town board send a letter supporting the DNR decisions on this site.

After discussion Drew Moessner will follow up with Roger on this. A motion was made by Brian Connelly and seconded by Rick Lutzi to have Roger Ihrke send the letter that would support DNR action. The motion passed unanimously.

ITEMS BROUGHT UP BY BOARD MEMBERS

Rick Lutzi noted that he received a call from Ray Younger about replacing the culvert on his driveway as the old one has rusted out. The board authorized Rick to get those repairs done on an agreed upon schedule with the resident.

Brian Connelly noted that there have been trucks hauling on 70th Avenue. The trucks have been hauling at a high rate of speed. If any board member can get the name of the company hauling, the company will be contacted asking them to slow down and what is the nature of the project. It is also a possibility that we can contact the sheriff about this activity.

Brian Connelly will be calling Eric DeCook to mow the ditches at this time.

Sharon Petersen noted that we had scheduled a Planning and Zoning meeting for June, which has been postponed probably to July where they can have a person to person meeting. Rochester Asphalt bond is expiring and needs to be renewed. Also, they did not show up for their review and January and will need to be send an additional notice for the next meeting which should be in July.

I will be preparing the SSD information and it will be sent to all board members and David Carr.

Drew Moessner reported that the driveways on 95th Ave for Brian DeCook have been removed.

The board members were reminded about the Fire Department meeting on June 8, 2020 at 5:30 p.m. at the Byron Fire Hall. The meeting is posted.

A motion was made by Brian Connelly and seconded by Rick Lutzi to adjourn the meeting at 9:41 p.m. The motion passed unanimously.

Respectfully submitted,

Drew Moessner
Chairman

Sharon Petersen
Clerk