

SALEM TOWN BOARD MEETING**www.salemmn.org****February 5, 2020**

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:05 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any additions or corrections to the printed agenda for tonight's meeting. No Changes were made. A motion was made by Brian Connelly and seconded by Drew Moessner to approve the printed agenda as presented. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 10373 to 10387 and 10396

Payroll Checks 10388 to 10395

A motion was made by Drew Moessner and seconded by Brian Connelly to approve the total for claims and payroll checks submitted tonight for payment of \$27,077.37. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick asked board members if they had any changes to the written minutes that were submitted for the January town board meeting. No changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the written report as submitted. The motion passed unanimously.

Rick asked board members if they had any changes to the work session minutes from the January meeting. No changes were made. A motion was made by Brian Connelly and seconded by Drew Moessner to approve the written minutes as submitted. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$221,648.90
Total Receipts	\$ 28,333.36
Total Disbursed	\$ 34,534.34
Ending Balance	\$215,447.92

We received the FEMA funds. We have two deposits from FEMA. One deposit for \$24,995.70 and \$1,249.79. We also received payment in lieu of taxes deposit in the amount of \$253.53. We also received our January final settlement on property taxes in the amount of \$2,114.59.

There were questions about what reimbursement we have received from the state and FEMA and what is yet to be billed to the State of Minnesota. Sharon Petersen has been told that the work must be complete before we submit another bill. That will be in the spring.

After Discussion, a motion was made by Drew Moessner and seconded by Brian Connelly to approve the treasurer's report as given. The motion passed unanimously.

TCPA

The approval of the shoreland ordinance changes have been postponed again after the DNR had contacted Roger Ihrke stating that the DNR has issues with the county ordinance.

OLMSTED COUNTY DEPUTY SHERIFF

Kirby Long was present and answered questions from residents and board members. He also informed the board about how the new body cameras work and showed the board members the equipment. A question about ATV vehicles, and side by side vehicles are legal on township roads. Deputy Long will check on the legal status on these vehicles.

OLD BUSINESS TCPA MEETING

Brian Connelly will attend the February meeting.

ROADS

There was no written report from the clerk.

Drew Moessner reported on his contact with I-D Sign Solutions. Some of the questions the board had were answered. Some additional questions will be forwarded to the company by Drew. All inventoried signs will be numbered, and they will stay that sign forever. They do not do reflectivity assessments. The process was discussed. The inventory will be put in a data format and will be on a flash drive also. There was a question about culvert markers. Markers for culverts will be marked on a case by case basis to be decided by the town board.

Sharon Petersen was requested to send a copy of the map we use for chloride.

Todd Bucknell has been contacted on some of the additional work that needs to be done on 52nd Ave and 85th Ave. He would like to plan on doing that around the first of March. At this time, we still need written estimates for putting fill in the field and estimates if the fill must be hauled to a remote location. Discussion was on who can be contacted that would be interested in getting the fill put in their fields from the ditches that are being cleaned. Residents will be contacted about accepting fill from ditches that are being cleaned.

WILLOW RUN SUBDIVISION

Rick Lutzi has received an estimate of \$3,700.00 for the same amount of patching that was done last time. He is also asking for a contractor to come and look at the road and give us an estimate for putting an additional coat on this road. Also, we would like an assessment on whether it is an adequate road surface that will hold up. Any additional work will require additional assessments as their maintenance fund does not have enough money in it to cover another application. Once we have gathered information, we will set up a meeting with residents to discuss options for these roads.

ORDINANCE REGULATING THE CONSTRUCTION AND MAINTENANCE OF DRIVEWAYS, APPROACHES, CULVERTS WITHIN THE TOWNSHIP

The board reviewed the ordinance and discussed why this ordinance was being adopted. A motion was made by Brian Connelly and seconded by Drew Moessner to open the public hearing for this ordinance at 7:55 p.m. The motion passed unanimously.

This ordinance was discussed with residents. There was discussion about improving the wording on how a driveway must be designed to make sure water that is running down the driveway gets off the driveway before the water gets to the township road causing road damage. This was an issue that was discussed at the last committee meeting. Brian Connelly brought up an e mail that John Donovan sent stating that new drives HAVE to be graded to flow inland from the road to the extent that water flow from the drive will stay on the applicants land or be drained to the back edge of the right of way.

Brian Connelly felt the issue that John Donovan had to be added to the ordinance. He asked John Donovan to draw up some proposed wording for clarifying this issue. The cost of a driveway permit will be \$100.00.

A motion was made by Brian Connelly and seconded by Drew Moessner to close the public hearing at 8:00 p.m.

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the Ordinance Regulating the Construction and Maintenance of Driveways, Approaches,

Culverts within the Township with the additional description added to the ordinance that would add additional language about getting the water off a driveway before it runs onto the road. The motion passed unanimously.

RIGHT OF WAY MAINTENANCE ORDINANCE

Rick Lutzi explained that the ordinance is being written to deal with issues of tile lines located in our ditch right of way that have caused problems for neighboring properties and our township roads. The town board also felt the need to regulate the installation of utilities within our township to include power, and internet that have caused problems for our road contractors.

A motion was made by Drew Moessner and seconded by Brian Connelly to open the public hearing on this ordinance at 8:08 p.m. There was discussion about situations that have caused issues in our township. There was also discussion for the need to have utility companies submit as built drawings for work done in our right of way. There will be a permit fee for this work.

Brian Connelly felt we needed to add definition for temporary driveways and language on the requirements for these driveways to this ordinance. The pipeline company had several temporary driveways and felt we should have reference to temporary driveways in our ordinance.

A motion was made by Brian Connelly and seconded by Drew Moessner to close the public hearing at 8:22 p.m. The motion passed unanimously.

Brian Connelly will provide some additional language for definition of a temporary driveway and language in the body of our ordinance on the requirements for a temporary driveway.

After discussion a motion was made by Drew Moessner and seconded by Brian Connelly to approve the Right-of-Way Ordinance with the addition of language defining a temporary driveway and language in the ordinance describing requirements. The motion passed unanimously.

WEBSITE FOR TOWNSHIP

The board reviewed the website activity for the month.

Dave Meier will be a back up to D-Tech for issues with our web site. He has the passwords to gain access to the back side of our site.

STRAIN PROPERTY

Brian Connelly reported on the Strain property. Sheriff Torgerson told us that if they see activity going on the neighbors should call the sheriff's office and get a history on the activity on this property. The prospect of pursuing this issue as a civil suit would be very costly and be take a long time in the court system. Calls from neighbors should alert the

sheriff's department will help in that the sheriff's department will be more aware of issues with the site.

NEW BUSINESS

2020 TOWNSHIP ACTIVITY

Sharon Petersen reported that the following people have filed for the March 10 township election.

Supervisor:	Rick Lutzi
Clerk	Sharon Petersen

The board reviewed the proposed publication for the Township election. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the publication as presented. The motion passed unanimously.

SUBSTATION FOR NATURAL GAS PIPELINE

Roger Ihrke has been provided with information of the buildings that have been constructed on this site. We have not received any updates on this issue.

DANIEL DECOOK

We have received no updates on the appeal for Daniel DeCook sand pit (Fuller Site) at this time.

We have received complaints on the activity at his Tenth Street property. There maybe two businesses operating out of this site with no conditional use permit. A permit for business activity on this property will not qualify for a home-based business. Roger Ihrke has been contacted about this and Roger is looking for direction from the town board on how to handle this situation.

Brian Connelly will follow up with TCPA on this issue. The board felt this is a violation of our ordinance and the activity needs to stop.

MN DOT GRAVEL ROAD MAINTENANCE SEMINAR

All board members are planning to attend this April 21, 2020 Seminar. The clerk will post this meeting.

OLMSTED COUNTY TOWNSHIP ASSOCIATION MEETING

The board reviewed some of the issues at the meeting.

County Road 3 is scheduled for overlay in 2020. Other road projects were discussed.

Annual banquet is March 21 at the VFW in Rochester.

ANNUAL NEWSLETTER

Sharon Petersen reminded the chairman that she needs a letter from him for the newsletter. She will also contact Sonya Mansfield about her letter.

The various articles that have been proposed by the clerk were reviewed. Some suggestions were made about possible changes. Sharon Petersen asked board members to forward any additional suggestions to her.

After discussion a February 24, 2020 mailing date was set for the newsletter.

QUOTES FOR SERVICE

The clerk gave the board members a template for the quote for service that will be prepared for our March town board meeting. The board reviewed the template and made some additional requests.

Brian Connelly suggested that we add that any rock meet state standards to this document.

ITEMS BROUGHT UP BY BOARD MEMBERS

Sharon Petersen asked the board to authorize a check for the registration for the DOT Seminar. After discussion it was decided that the clerk and treasurer will issue a check for registration. A motion was made by Drew Moessner and seconded by Brian Connelly to direct the clerk and treasurer to write a check for registration fees for this seminar and authorize the chairman to sign this check. The motion passed unanimously.

Brian Connelly asked if we had received the original bond for the Olmsted Aggregate quarry. We have not yet received the original but have a copy. We will follow up on this.

Olmsted Aggregate has received a complaint about issues with blasting from Tom Gilbertson property on the Olmsted Aggregate property. The last time they blasted they set up a seismograph and it did not register any excessive disturbance. Rick Lutzi thanked Mike Reiter for the phone call.

Rochester Asphalt had called about increasing the fuel capacity for the contractor storage yard. The conditional use permit had a limit on the number of gallons per fuel type in his revised permit. To change it would require them to amend their conditional use permit.

The board discussed some of the issues that relate to postal delivery in our township.

CITIZEN COMMENT

No comments were made

A motion was made by Drew Moessner and seconded by Brian Connelly to adjourn the meeting at 9:40 p.m. The motion passed unanimously.

Respectfully submitted,

Rick Lutzi

Sharon Petersen

Chairman

Clerk

APPROVED