

SALEM TOWN BOARD MEETING

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January 8, 2020

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:05 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any additions or corrections to the printed agenda for tonight's meeting. No Changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the printed agenda as presented. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 10347 to 10367

Payroll Checks 10368 to 10372

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the total for claims and payroll checks submitted tonight for payment of \$33,312.79. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick asked board members if they had any changes to the written minutes that were submitted. No changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the written report as submitted. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$126,937.92
Total Receipts	\$136,861.27
Total Disbursed	\$ 42,150.29
Ending Balance	\$221,648.90

We have two outstanding checks totaling \$115.88.

After review, a motion was made by Drew Moessner and seconded by Brian Connelly to approve the treasurer's report as given. The motion passed unanimously.

OLMSTED COUNTY SHERIFF

No deputy was present, Brian Connelly has talked to the deputy and we will be getting some follow up on this. The local deputy is Deputy Rasinski.

OLD BUSINESS TCPA MEETING

Drew Moessner reported on the December and January meeting of TCPA. The finances remain positive, but it is slow on permits currently. There will be a meeting with the architect on January 15 at 10:00 at the TCPA office. This meeting will be posted. There was discussion on Roger's salary and the increase in salary was approved.

ROADS

There was no clerk's report.

There was no update on street signs.

Sharon Petersen will follow up with FEMA on the status of our claim. She will also check with Ryan at the State of Minnesota on when we can put in claims for additional expenses.

63rd Avenue

Mr. Mark Mutawe has e-mailed the supervisors about issues with gravel being deposited on his yard. The board discussed this issue with Todd. At this time, there is no solution for this road. Brian Connelly will follow up with him and explain this. We have authorized some gravel and skid loader time to fix the rut along the edge of the road.

52nd Avenue

There was discussion about contacting Skip Langer to look at what would be required to fix this right of way. The board will look at what might be able to be done yet this winter. Drew will work with Todd to make some decisions about whether the work can be done in winter and allow for putting the debris from the ditches back on the farmer's field which would save hauling cost.

Westridge Avenue

Kyle Finney was present as the point person with residents on the impending need for additional third coating that will probably be needed in the spring. The board would like to set up a meeting in February to have a decision about what must be done this spring. It was explained that any additional work would probably need an additional assessment. The Willow Run Maintenance Fund has \$5,525.77. The additional funds that will be deposited for 2019 will be \$1,221.55. There are not enough funds available for an additional application. The initial assessment did not include the third application.

Work Session—Access Committee & Town Board

The board discussed setting up a meeting for Wednesday, January 22 at 7:00 p.m. to review the proposed finished ordinance and schedule a public hearing. The clerk will send out notices to board members.

Web Site for Township

The web site report was reviewed by board members. There was also discussion about the possibility of changing who services our web site. The clerk will send the information she received from D-Tech to see if the information is enough for Dave Meier to handle our web site.

Strain Property

Brian Connelly has contacted the sheriff's department about the issues on this property. He has asked if they would issue a citation. He wanted some additional information. We must supply the pictures, letters that were sent by Roger, and any additional sheriff's reports we have on this. There are reports that they are burning trash late at night and in the early morning, and it has been suggested that they are burning for copper. Case No 2020-009754 Deputy Rasinski, Badge No 1052.

NEW BUSINESS

2020 TOWNSHIP ELECTIONS

The board reviewed the proposed Absentee Ballot Publication. After review, a motion was made by Brian Connelly and seconded by Drew Moessner to approve the Absentee Ballot publication as presented. The motion passed unanimously.

Election Judge List for March 3 and March 10

The board reviewed the election judge lists for both elections. After review, a motion was made by Brian Connelly and seconded by Drew Moessner to approve the election judge lists for both the Presidential Primary and Township Elections.

Resolution 2020-5 Absentee Ballot Board

The board reviewed the Absentee Ballot Resolution. After review, a motion was made by Drew Moessner and seconded by Brian Connelly to approve Resolution 2020-5, Absentee Ballot Resolution.

BOARD OF AUDIT

The board reviewed the publication of the Board of Audit. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the publication for the Board of Audit as presented. The motion passed unanimously.

BOARD OF CANVAS

A motion was made by Drew Moessner and seconded by Brian Connelly to approve setting the Board of Canvas meeting for March 11, 2020 at 5:30 p.m. The motion passed unanimously. Gail Fritts suggested that the supervisors plan to review some of our files and decide what must be kept and what can be discarded.

FILINGS FOR MARCH 10 TOWNSHIP ELECTIONS

Sharon Petersen stated that she was the only one who had filed for re-election as of today. Rick Lutzi stated he was planning to get that done soon.

YEARLY RESOLUTIONS

2020-1 Administrative Policy

The board reviewed the resolution. After review, a motion was made by Brian Connelly and seconded by Drew Moessner to adopt Resolution 2020-1, Administrative Policy as presented. The motion passed unanimously.

2020-2 Annual Posting of Regular Board Meetings for 2020

After review, a motion was made by Drew Moessner and seconded by Brian Connelly to adopt Resolution 2020-2 Annual Posting of Regular Board Meetings of the Salem Township Board of Supervisors for 2020 as amended. The motion passed unanimously.

2020-3 Schedule of Regular Meetings for Salem Township

After review, a motion was made by Drew Moessner and seconded by Brian Connelly to adopt Resolution 2020-3, Schedule of Regular Meetings for Salem Township. The motion passed unanimously.

2020-4 Resolution Establishing a Policy for the Compensation and Reimbursement of Town Officers for the Year 2020

After review, a motion was made by Brian Connelly and seconded by Drew Moessner to adopt Resolution 2020-4 Resolution Establishing a Policy for the Compensation and Reimbursement of Tow Officers for the Year 2020. The motion passed unanimously.

Designate Legal Newspaper

After discussion, a motion was made by Brian Connelly and seconded by Drew Moessner to designate the Post Bulletin as the legal newspaper for the year 2020 for Salem Township. The motion passed unanimously.

Designate Legal Depository

After discussion a motion was made by Drew Moessner and seconded by Brian Connelly to designate First Security Bank of Byron as the legal depository for Salem Township for the year 2020. The motion passed unanimously.

Natural Gas Pipeline Substation

Rick Lutzi has delivered pictures of the buildings that have been erected on this site to Roger for his review. He will be reviewing these documents and contacting them if they need a Conditional Use Permit for this site due to the size of buildings that have been erected on the site.

Daniel DeCook—Conditional Use Violations

The board has received communication from the Minnesota Department of Natural Resources, Minnesota Pollution Control Agency and Olmsted County – Skip Langer, about

violations on this site. These agencies have provided restoration requirements for this site. The Salem Town Board expressed that they agree with the restoration requirements for this site. They also have stated that the grading plan described in their Conditional Use Permit has not been followed. After discussion a motion was made by Brian Connelly and seconded by Drew Moessner that they support the findings of the violations for this site the restoration requirement reports that have been filed and that the town board further states that the grading plan has not been followed. The motion passed unanimously.

There was also discussion about what the board would like to develop as far as inspections of the new and existing pit locations. They also discussed how we can make incentives to pit operators to finish and reclaim pit operations in a timely manner.

OLMSTED AGGREGATE

Sharon Petersen noted that the bond has expired, and we have not received a replacement. She has notified Mike Reiter about this. Drew Moessner will follow up on this.

YEAR END REPORTS

Sharon Petersen reported that she has completed the following year end reports:

- PERA Exclusion Report (Filed and Accepted)
- Worker Compensation Report (Filed and Accepted)
- W-2s Printed, will be mailed tomorrow
- 1099's—None required this year

ANNUAL MEETING—SPREADSHEETS

Sharon Petersen distributed the spreadsheets for the year 2019 to supervisors for their review before the Board of Audit in February.

ITEMS BROUGHT UP BY BOARD MEMBERS

Sharon Petersen noted that we received an additional bill from the City of Byron for the HVAC work on the fire hall. No credits were included with this bill. The board discussed this and decided to have Rick call Matt Grant to check on this issue.

Sharon Petersen asked for a motion by the board to make the transfer from the Road and Bridge to the Willow Run Maintenance Fee for 2019 in the amount of \$1,221.55. A motion was made by Brian Connelly and seconded by Drew Moessner to transfer \$1,221.55 for 2019 maintenance. The motion passed unanimously.

Drew Moessner wondered if the board should be doing an additional inspection on Daniel's Fuller pit to assure all the violations are specified. This question will be forwarded to Roger for follow up.

There was discussion about S&B using a wing plow that was on the left side of his truck. We have been told that he has moved the wing to the other side of his truck.

Drew Moessner will be on roads in January.

CITIZEN COMMENT

Bryce DeCook asked the board about making changes to the acreages that he applies sludge to in Salem Township. The permit lists some locations that are no longer used. He wanted to substitute some additional acreage for ones that are not used at this time. The board asked for a written request and will check with Roger on the procedure for this and whether it will require a new conditional use permit.

A motion was made by Brian Connelly and seconded by Drew Moessner to adjourn the meeting at 10:05 p.m. The motion passed unanimously.

Respectfully submitted,

**Rick Lutzi
Chairman**

**Sharon Petersen
Clerk**

APPROVED