

SALEM TOWN BOARD MEETING

www.salemmn.org

December 4, 2019

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:10 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any additions or corrections to the printed agenda for tonight's meeting. No Changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the printed agenda as presented. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 10311 to 10329 and Claim No. 10346

Payroll Checks 10330 to 10345

***Note Claim No. 10326 was voided due to clerk error.**

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the total for claims and payroll checks submitted tonight for payment of \$42,060.37. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick asked board members if they had any changes to the written minutes that were submitted. No changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the written report as submitted. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$ 54,669.14
Total Receipts	\$105,831.55
Total Disbursed	\$ 33,592.77
Ending Balance	\$126,907.92

We received the second half property tax in the amount of \$130,720.95 on December 3, 2019. That will be reflected in next month's report.

SHORELAND ORDINANCE CHANGES

This will be coming to the Planning and Zoning in January and maybe coming to the town board in February.

NELS PIERSON

Nels Pierson was recognized for remarks. He reported on the ongoing issues with the DHS shortfalls. The second year of the biennium is the bonding year for projects. The Rochester Airport and the Olmsted County Fairgrounds have submitted requests.

Questions were asked by the residents that were present.

OLMSTED COUNTY SHERIFF

No one was present.

OLD BUSINESS TCPA MEETING

Drew Moessner reported on the November meeting. He reported that the space needs were discussed, and that Rochester Township is willing to work with TCPA on the required space requirements. It looks like the proposed expansion will fit within the setback requirements. Details on how the contract with Rochester Township were discussed and what safeguards would be needed to protect the investment that TCPA is making in this building.

There was also discussion on Roger's contract renewal. The changes in the contract are for cell phones and mileage increases with no changes in salary from last year.

Rick Lutzi will be attending the meeting on December 11, 2019.

ROADS

The clerk's report was reviewed by board members.

The storm damage repairs are not yet completed. Todd Bucknell reported that he has finished the work on the 70th Avenue ditch repairs. He will be working on Tenth Street and 105th Avenue in the next couple days.

There is a large overhanging tree branch on 85th Avenue and 50th Avenue.

The stumps that were dumped in the ditch on 110th Avenue will probably wait until spring to deal with this issue. Rick will contact Todd Donley about this.

There was discussion on the culvert on 95th Avenue off Frontier Road and what might be needed to correct drainage problems. Also, the solar farm in the area has two driveways that are to be removed. Brian Connelly will follow up on this issue.

The FEMA claims have passed their final review. We have not received any timeline on when we might receive these funds.

The State disaster funds we have received but we still have work that needs to be completed. We will be processing additional claims for this once the work has been completed.

The condition of the road in the Willow Run Subdivision was discussed. Additional work will be needed in the spring of 2020. The funds available to do that work will probably not cover the cost for additional work that will be required. The board will make contacts with residents on the roads to set up a discussion on the repair options for this road. If needed a special meeting can be set up for this discussion. Brian Connelly will be contacting Kyle Finney about this road.

We have contacted Rochester Township about purchasing salt from them again this year. Dave Walters will be getting salt by the truck load and hauling it to Farmer's Top Soil to be mixed with sand for road sanding.

WORK SESSION—ACCESS COMMITTEE

The board will schedule a work session in January to finish work on our driveway and right of way ordinances. The message is on the web site advising contractors to contact a town board member if work is occurring in our right of way to see if a permit is required.

WEB SITE REPORT

The town board reviewed the web site report for the month of November.

We will contact the new company that is handling the web site for more information on the web site costs. The clerk will call and check out our web site cost going forward.

The snowplowing and contractor notice have been posted to the web site.

STRAIN PROPERTY

Brian Connelly reported on the issues that have arisen from this property. The site has had additional garbage hauled into the property. Brian Connelly will contact the sheriff about issuing the citation for the violations. The board will continue to follow up on this. We may have to contact our attorney about this in the future if no improvement in the situation.

NEW BUSINESS

2020 TOWNSHIP ELECTIONS

The board reviewed the proposed publication for Filing for Election in March 2020. The board reviewed the notice and approved its publication. A motion was made by Drew Moessner and seconded Brian Connelly to approve the publication as corrected. The motion passed unanimously.

The Absentee Ballot publication is not yet completed. The clerk is working on arranging the list of election judges. She will be submitting the list for approval in January.

YEARLY RESOLUTION

The board was given the yearly resolutions for 2020. The compensation resolution was reviewed the compensation resolution. After review, a motion was made by Drew Moessner and seconded by Brian Connelly to approve the proposed resolution with no changes. The motion passed unanimously.

SNOWPLOWING POLICY

The snowplowing policy was reviewed and will be posted on our posting board. It is also on the website.

Drew Moessner worked up a follow up letter for residents who violate the plowing policy. We also have a public information notice that will be used as an initial informational notice to inform residents who might not be aware of the rules regarding plowing roads in our township. There was also an informational poster from White Bear Township that they use to inform their residents.

Dave Walters has stated that garbage cans are a problem. The notice that White Bear Township maybe put on our website to inform our residents about this issue.

The clerk will be given a list of people who need these notifications to be sent out after our first snowplowing this year.

MATS ANNUAL CONFERENCE

No one attended the meeting.

OLMSTED COUNTY TOWNSHIP ASSOCIATION MEETING

The board reviewed the discussion that occurred at the November meeting.

ITEMS BROUGHT UP BY BOARD MEMBERS

Sharon Petersen informed the board that she will be attending a four-hour clerk training on December 10 for the upcoming elections.

There was discussion about the upcoming primary election and the complications of the voting that will occur on March 3.

Brian Connelly wants the board to address the driver's side wing that he is using on our roads. We need to address this issue with him and have him discontinue its use. Rick Lutzi will follow up on this.

New pits that are set to open next year will have to have an inspection with Roger Ihrke, and the engineer that drew up the plan before any sand is taken from these new pits.

Brian Connelly asked some follow-up questions from last month's meeting. Brian Connelly requested that planning inspection schedule for sand pits and quarry be put on the January agenda.

There was discussion about the ongoing issues with the trees being planted at Dillon's. An on-site inspection at some time in the future, would maybe appropriate. We still have not received a well water check on file.

Gail Fritts asked the board members to consider having the clerk to research and purchase a new laptop computer. After discussion, a motion was made by Brian Connelly and seconded by Drew Moessner to have the clerk purchase a new laptop with a budget not to exceed \$1,500.00. The motion passed unanimously.

Drew Moessner asked about when we can start a Certificate of Deposit again. After discussion, the board decided to look at it after the first of the year.

There was discussion about the projected repairs at the Fire Hall.

Rick Lutzi has been contacted by a resident about putting water in our ditch. They are asking about the cost for a permit to cut through the road. Rick has contacted Roger and he has asked for elevations on this proposal. This issue will be followed up on in the spring.

We need to get information out to contractors who are working in our right of way that they need to have to get permits and approval for any work that is done.

Citizen Comment

No comments were made.

A motion was made by Brian Connelly and seconded by Drew Moessner to adjourn the meeting at 10:10 p.m. The motion passed unanimously.

Respectfully submitted,

**Rick Lutzi
Chairman**

**Sharon Petersen
Clerk**

APPROVED