

SALEM TOWN BOARD MEETING

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November 6, 2019

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:10 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any additions or corrections to the printed agenda for tonight's meeting. No Changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the printed agenda as presented. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 10291 to 10302 and Claim No. 10310

Payroll Checks 10303 to 10309

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the total for claims and payroll checks submitted tonight for payment of \$32,592.77. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick asked board members if they had any changes to the written minutes that were submitted. No changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the written report as submitted. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$57,350.07
Total Receipts	\$ 4,853.10
Total Disbursed	\$11,370.34

Ending Balance **\$50,832.83**

Gail Fritts reported that we received Market Value Credits in the amount of \$3,836.31 and, we received from the State Disaster fund a check for \$105,829.26. This represents 75% of what we expended for the June, July storms.

The board asked questions about the fund received. After review, a motion was made by Brian Connelly and seconded by Drew Moessner to approve the report as presented. The motion passed unanimously.

SHORELAND ORDINANCE CHANGES

This report will be going to our Planning and Zoning in January for a new public hearing before it will come back to the board.

BYRON FIRE DEPARTMENT

Matt Grant presented a report to the board for upcoming needs for the fire department building. A copy of the report is attached to the minutes of the meeting.

Projected repairs total \$530,000.00. The cost for an additional new fire hall may run to \$2,000,000.00.

Drew Moessner reported on the meeting he had with Mary Hoefft about possibly financing the HVAC and MUA repairs that are started at the fire hall. There was discussion about whether the City of Byron may put together a proposal that would buy out our interest in the fire hall building. This is something the board will discuss if they come up with a proposal.

OLMSTED COUNTY SHERIFF DEPUTY REPORT

No deputy was present.

OLD BUSINESS

TCPA MEETING

Brian Connelly reported on the October meeting. The space requirement was the main topic of discussion. Rochester Township is willing to look at an addition to their building if the required setbacks are met. There was discussion on the TCPA paying for the addition and a requirement that the lease would also need to be re-negotiated. There was discussion about this, and the board will be following up on this once more information is available. The board felt it was important to have safeguards in place for the lease that would protect the funds expended to build the addition.

Finances are still good.

Drew Moessner will attend the next meeting.

ROADS

The clerk's report was reviewed by board members.

The board reviewed the areas with storm damage that need to be completed yet. They are:

70th Avenue

95th Avenue

105th Avenue

10th Street (Boyd Brue)

Additional load of rock on Frontier Rd for where the culvert was installed

Any ditch work done this year has to be seeded so that we do not have spring issues with washouts due to melting snow.

Drew Moessner reported on a possible plugged culvert on 95th Avenue off Frontier Road. That will be checked out by Todd Bucknell.

We need to have the county install culvert markers on 10th Street and 110th Avenue. After discussion they added culvert markers on 70th Avenue also. They should be installed staggered to allow for farm equipment to maneuver past them.

Sharon Petersen asked for information on where the culvert on 95th Avenue was purchased as the county has not sent a bill for it yet. Todd Bucknell confirmed that it was purchased from Olmsted County.

Todd Bucknell will do final grading in the mid to late next week if the weather permits.

FEMA STORM CLAIMS

Sharon Petersen reported that all the forms have been filed and it has reached the final review stage. No information is available yet as to when we might see funds from them. They are keeping us informed on the status of our claim.

STATE DISASTER CLAIM

All the completed work has had paperwork filed and we have received our reimbursement for 75% of our funds expended. We will be doing another claim once the finish up work is completed.

WESTRIDGE AVENUE/WILLOW RUN

Rick Lutzi suggested that the other board members drive the Willow Run Subdivision. The roads are as bad or worse than they were a year ago before we did patch work on them. Decisions on whether the additional layer of the coating needs to be applied next year will have to be made. It is probable that an additional assessment will be needed to complete this work. Residents will have to be contacted to inform them of these possibilities.

The first part that was blacktopped is holding up well while the sealcoating is not.

SALT

We have not yet made any contacts about the salt that will be used on our roads this winter. Rick Lutzi will make contacts on this and the board will be informed of what he has arranged.

NORTHERN NATURAL GAS

Drew Moessner has met with the representative of Northern Natural Gas. They will be distributing ten loads of gravel for several roads that were damaged due to the pipeline construction. Michels has done a good job on taking care of dust complaints, and the fill provided for 15th Street was appreciated by the board.

There was discussion about the work being done on piping into individual residences. No permits for this work have been issued.

WORK SESSION—ACCESS COMMITTEE REPORT

The finish up work on this ordinance will be scheduled in January 2020.

Rick Lutzi requested that the clerk put a notice on the web site that if anyone is working or installing anything in our right of way that they check with the town board before work is done and check to see if any permits are required.

STRAIN PROPERTY

The Board will continue to monitor the situation.

NEW BUSINESS

MATS ANNUAL CONFERENCE

The board members were asked if they planned to attend this conference. Brian Connelly could possibly attend this on one of the days. No one else was planning to attend.

COURRI AND RUPPE LEGAL SEMINAR

Sharon Petersen, Gail Fritts and John Donovan attended this seminar. The information presented was viewed as a good use of time. We learned we can transfer money from Road and Bridge fund if we use the Gas Tax money exclusively for road and bridge.

ITEMS BROUGHT UP BY BOARD MEMBERS

Sharon Petersen asked the board members if we could order a fire sign for the Riverside Cemetery as they now have an address. She has one additional sign to order at this time, so the signs could be shipped at no cost for freight.

The town aid will be coming in December. It was designated for legal, but Sharon Petersen felt we should change that designation to the fire building maintenance fund. The board concurred with that suggestion.

The town board discussed bringing up the idea of the City of Byron buying out our interest in the fire hall building at the annual meeting in March. The projected costs for repairs, etc. will be costly and require additional levy funds. The board will have to look at their proposal to buy out our interest before this decision is made. They also discussed whether we should finance with the City of Byron or pay the bills when they come in for the HVAC and Air repairs. It was felt that paying that bill would put us in a better position for the offer to buy out our interest in the fire building.

A motion was made by Drew Moessner and seconded by Rick Lutzi to pay the HVA/AC bill when it comes in. The motion passed unanimously.

There was discussion about the funds expended for road and ditch repair, storm damage etc. may allow the board to level out the amount of money needed for road maintenance in the future.

Brian Connelly reviewed some of the road issues that were discussed last month. The stumps that were dumped on 110th Avenue have been pushed down. They were put there to prevent erosion. The board questioned if this was a good idea. Todd Donley may be asked to take them out in the spring.

No additional requested for permits from Peoples Power have been received for work in our right of way. While we haven't finalized the ordinance, we need to try to inform them about our permit requirements.

We need to contact D&E about follow up on our web site.

It was decided that the board should do regular pit inspections.

Rick Lutzi brought up that our snowplow driver has a truck with a driver mounted wing plow which has him winging out by driving on the wrong side of the road. The board will check to see if he is using this truck in our township this season. If he is, he will be told to use another truck with a wing on the passenger side of the road. The town board will not allow him to use that truck to clear roads in our township.

The clerk gave the board a list of dates for 2020 meetings. They were reviewed by board members.

The filing period for March elections was presented so they could review it before the next meeting. It will be presented for approval and publication in December.

CITIZEN COMMENT

The students attending were recognized as attending as a requirement for their Government and Law Course.

No other comments were made.

A motion was made by Drew Moessner and seconded by Brian Connelly to adjourn the meeting at 9:30 p.m.

Respectfully submitted,

Rick Lutzi
Chairman

Sharon Petersen
Clerk

APPROVED