

SALEM TOWN BOARD MEETING

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September 4, 2019

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:03 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any additions or corrections to the printed agenda for tonight's meeting. Drew Moessner added the meeting with Olmsted County Soil and Water Violation Meeting on the Fuller Pit in the TCPA Section. Rick Lutzi added Dylan Pierson to the agenda in the same section. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the agenda as amended. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 10249 to 10263

Payroll Checks 10264 to 10269

A motion was made by Drew Moessner and seconded by Brian Connelly to approve the total for claims and payroll checks submitted tonight for payment of \$38,089.92. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick asked board member if they had any changes to the written minutes that were submitted. No changes were made. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the written report as submitted. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts was asked to give the treasurer's report. She reported the following:

Beginning Balance	\$223,040.45
Total Receipts	\$ 6.27
Total Disbursed	\$127,782.75
Ending Balance	\$ 95,263.97

Gail Fritts also reported that the bank balance after checks were signed tonight will be \$57,174.05.

Sharon Petersen was asked to report on information on any new information on the disaster declaration for the June and July rainstorms. On the state declaration, the formal declaration could happen within a week, or it could be longer. Mike Bromberg will be making additional phone calls to follow up on this.

We have received the forms that have to be used for FEMA March storm. Mike Bromberg came to my office to look over the forms I had started, and he stated I had done the forms correctly and any additional information that must be added can be done later.

There was some discussion about getting a Certificate of Indebtedness. Gail Fritts had checked with First Security Bank in Byron and Citizen State Bank, Mantorville.

Quoted rates are as follows:

First Security Bank	3%
Citizen State Bank	3.5%
Think Bank	Not interested

There was discussion on when we may have to get this loan if the declaration is delayed. The state disaster program is a reimbursement program. Repairs must be completed and paid for before we are eligible for reimbursement.

The board expressed that we should wait a little while before we start the process for a Certificate of Indebtedness. The board will continue to monitor this situation.

Some of the work that has been started, should probably get completed. No maintenance grading will be done in September.

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the treasurer's report as given. The motion passed unanimously.

TCPA

Eric DeCook Request for Extension on starting sand pit

No action was taken as he was not present

U.S. SOLAR

Rochester Public Utilities had requested proposals for Solar projects. There are several projects and the deadline for submitting projects was September 3.

BOYD BRUE
Metes and Bounds Subdivision
Section 12

Request to re-combine the farmstead dwelling parcel with the residual ag acreage. He would like to subdivide the 80 acres into two 35-acre farm parcels and two five-acre non-farm dwelling parcels in each of his quarter-quarter sections. The staff report is attached to the minutes of this meeting.

Issue about access on the parcels was discussed by board member and will be resolved later. The board had questions about this request that were answered by Roger Ihrke. Staff recommendations for this request were to require a survey that meets the yard, area, lot width, and access requirements of the Salem Township Ordinance. They also required that the applicant sign the parcel combination request form which staff will forward to the recorder's office.

After discussion a motion was made by Rick Lutzi and seconded by Drew Moessner to approve this metes and bound subdivision with the survey requirements and staff recommendations. The motion passed unanimously.

Dylan Pearson
Information Request on whether a parcel is buildable

The board was given background on this request. The applicant will need to work with TCPA to find when the parcel was created to determine if it is a lot of record. Even if it is not a lot of record with a properly recorded survey is produced. Any survey must have an approved county survey. This request does not require any board action. They have a properly recorded easement for their parcel. A copy of the information from TCPA is attached to the minutes of the meeting.

Olmsted County Soil and Water Violation Meeting on the Fuller Pit

Drew Moessner reported on the meeting that was held in late August regarding violations that have taken place on the Fuller Pit. This meeting was called to go over the violations of grading plan was not followed. The oxbow in the stream was straightened and a berm was placed in an area that is a potential wetland. The information was shared with agencies present. The erosion has occurred due to heavy rainstorms. The DNR will be putting together a reconstruction process. The DNR wants this completed as soon as possible. The DNR will be working with the enforcement officer and will be writing the enforcement plan. Roger Ihrke recommended to the board that the board wait to see how the DNR handles the violation.

The berms were not put in place before mining activity begins. Violations cause more issues for the town board. It requires oversight by the board. Martin Larson had questions

about the violations that concern the berm and that it was to be seeded before the pit is mined.

The board will not take any action until the DNR provides the reclamation plans and repairs have been accomplished.

Novel Energy Solutions

Roger Ihrke brought in a bond from Philadelphia Insurance Co. for the Solar farm on Brian DeCook property. The driveway permit is in process. It has been sent to the county from the engineer for final approval before a permit will be issued.

Leitzen Sand Pit

The DNR has approved a permit to go under the river from Rochester Township to Salem Township. They will be boring under the road. They will need to fill out a utility permit and post a bond for road damage.

Olmsted County Sheriff Deputy
Not Present

OLD BUSINESS **TCPA MEETING**

Brian Connelly reported on the meeting. Plans for additional space and a job description for Roger Ihrke was discussed. The finances remain strong.

Rick Lutzi will attend the September meeting.

ROADS

The clerk's report was reviewed by board members.

Todd Bucknell was present to discuss ongoing repairs from the major rain events in June and July. The estimates for work yet to be completed from the rain events was reviewed by board members.

The board directed Todd to finish 110th Avenue to finish the work that has started. He was also directed to work on 70th Avenue to finish the work around the culverts that were installed.

The board will have culvert markers put on 110th Avenue. The board authorized the work to clean out under the guard rails on 110th to allow rain to get off the road in rainstorms.

Sharon Petersen was asked by the board to update the clerical work she has completed for the FEMA storm. The board reviewed one of the sets of forms she completed.

The State Disaster meeting was reviewed by board members. The confusion about whether a disaster has been declared was discussed. The board will try to do some follow ups on this with our legislators.

We had a replacement stop sign on 20th Street installed.

TOWN HALL ROOF

Brian Connelly reported that the roof has been completed by All Star. The invoice for the repair has been sent to our insurance company.

Gail Fritts asked about what we can expect for our insurance claim. It was noted that we have submitted the bill for the whole roof, and they have only authorized half the roof plus edging, so no one is sure how the claim will be handled.

NORTHERN NATURAL GAS MINNESOTA ENERGY PIPELINE

The Minnesota Energy work has been completed for the year. Northern Natural Gas work is progressing.

Drew received a call for getting access into Northern Natural Gas station on the Leitzen property. A representative called saying they need access on County Road 25 to the Leitzen property. This was referred to Chad Schuman at Olmsted County.

No further updates have been received.

WORK SESSION—ACCESS COMMITTEE

No action was taken on setting the meeting for reviewing these ordinances at this time.

WEB SITE FOR THE TOWNSHIP

The report was reviewed by the board members.

STRAIN PROPERTY

No updates on his were available.

NEW BUSINESS

TOWN HALL USE SCHEDULES

The use of the town hall that have been scheduled was reviewed by board members.

ORI MEETING

No updates on this issue.

OLMSTED COUNTY TOWNSHIP ASSN. MTG

Sharon Petersen has contacted Dover Township. The meeting will be held at the Dover Town Hall. She has talked to the clerk in Dover and suggested that we add the cost for the food for the meeting and split the cost evenly. Gail Fritts will work on getting sandwiches and cookies for the meeting. Dover Township has a coffee pot. Sharon Petersen will contact them again to finalize this before the meeting later in September.

ITEMS BROUGHT UP BY BOARD MEMBERS

Gail Fritts asked if anyone had followed up on Daniel DeCook on the fill, he was putting on 105th Avenue.

The board members discussed the violations on the Conditional Use Permits. Builders violations on the shop building that is being used by someone. The gates are gone. The driveway has not been taken out at this time. It is on the county list for removal.

Drew Moessner gave more history on the meeting and violations. Daniel's attitude was discussed at the meeting. The issues at various sites and violations were discussed by board members. We must be consistent when we are finding violations of permits in our township.

Rick Lutzi reported on the meeting he attended for County 104 and the plans for future development. They are planning a 250-foot right of way for this road. This is supposed to be bypass that should not have stop lights on it.

Drew Moessner and David Rassel will be attending the Planning and Zoning Training in St. Michael on October 1.

CITIZEN COMMENT

No comments were made.

A motion was made by Drew Moessner and seconded by Brian Connelly to adjourn the meeting at 10:00 p.m. The motion passed unanimously.

Respectfully submitted,

Rick Lutzi
Chairman

Sharon Petersen
Clerk