

SALEM TOWN BOARD MEETING

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July 10, 2019

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:15 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any additions or corrections to the printed agenda for tonight's meeting. No changes were made. A motion was made by Brian Connelly and seconded by Drew Moessner to approve the agenda as printed. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 10208 to 10223
 Payroll Checks 10224 to 10228

A motion was made by Drew Moessner and seconded by Brian Connelly to approve the total for claims and payroll checks submitted tonight for payment of \$112,012.72. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick Lutzi asked if board members had reviewed the minutes for the June, 2019. Brian Connelly noted a couple typos that were incorrect. The clerk had caught those errors and they have been corrected. A motion was made by Brian Connelly and seconded by Drew Moessner to approve the written minutes with the changes that have been corrected. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$ 47,966.14
Total Receipts	\$ 3,093.35
Total Disbursed	\$ 17,173.65
Ending Balance	\$ 33,885.84

We have the following certificates of deposit:

58237-1	2.0%	4/8/2020	\$38,702.20
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58851	2.0%	3/10/2020	\$42,594.27
70062	1.35%	10/08/2019	\$28,764.80

Total Funds available are \$143,947.11.

Gail Fritts noted that we have received funds for the first payment for 2019 property taxes in the amount of \$161,183.06. That amount is not reflected in this cash control report totals as it was received after the cutoff date for June. A breakdown of how each fund was distributed is attached to the original minutes of the meeting. It was also noted on the spreadsheet the balance in all the Certificates of Deposit for each fund that has a balance.

Sharon Petersen presented the board with a cash control that shows the current balance on each fund after the checks were signed tonight. The sheets from Olmsted County were reviewed by supervisors. The deductions from our payment was reviewed by board members.

The repair bills for the rain events will be coming in August which will require funds be transferred from our Certificates of Deposit. A motion was made by Brian Connelly and seconded by Drew Moessner to authorize the clerk and treasurer to transfer funds necessary to pay for the repair bills that will be coming in for rain event on June 28 and July 5 rainstorms. The motion passed unanimously.

Todd Bucknell will be keeping track of repairs for each event. The requirements for reporting on these events are extensive so we need to start getting our data together. We need to record GPS coordinates for each site.

There was extended discussion about road issues and how we must keep track of expenses. We are still getting reports of storm damage from residents.

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the treasurer's report as given. The motion passed unanimously.

TCPA

The shoreland Ordinance changes will be ready for our August town board meeting.

OLMSTED COUNTY SHERIFF

No deputy was present.

OLD BUSINESS

TCPA

Rick Lutzi reported on the June meeting. Rick reported that the finances are still profitable. Applications for permits remain strong. Drew Moessner attended TCPA July meeting. He had met with Morton Buildings to get an estimate for a building. The building issue has been put on hold for the time being. Drew Moessner reported that he is

on a personnel committee that will be generating a job description for a replacement zoning administrator. The hiring of a replacement for Roger Ihrke will be a priority.

ROADS

The clerk's report was reviewed by board members. Road Information was reviewed again and additional discussion about repairs that need to be prioritized going forward. We are still getting reports on additional damage from these storms. How some of the June 28 storm damages that have been repaired so far were discussed.

The culvert on 70th Avenue will be removed and resealed, and an additional culvert will be placed next to it to handle large water issues. This work also includes road issues that are located within the county right of way. We have been putting gravel in the county's right of way as the blacktop was washed out due to winter storm issues.

The issue of campers from the work crews for Minnesota Energy and Michels was discussed. Roger Ihrke stated that no more than three campers can be located at any site. Daniel DeCook has three sites with these campers. They should not be hooked up to water at these sites and should not be using the sanitary sewer hook up at these sites. Chris Priebe will be notified about this and will check it out to make sure no issues are being caused by these campers.

Drew Moessner noted that True Green Lawn Care was operating out of the old Ross building. It looked like they have employees on site. We will need to follow up on this, as this site does not have a conditional use permit for a business operating out of this site.

The clerk was directed to contact Earl F Anderson Company (952-469-0093) and get a catalog so that we may order some barrels, and barricades for our use.

Rick Lutzi and Sharon Petersen will attend the July 11 meeting for FEMA for the winter storm damages.

The board reviewed some of the pictures that have been taken of water and road damage that we have taken so far.

TOWN HALL ROOF REPAIR

The insurance claim and estimates for roof repair was reviewed. After discussion, a motion was made by Drew Moessner and seconded by Rick Lutzi to authorize our roof repair per the estimate of \$13,000.00 from All Star Construction. Voting in favor: Drew Moessner, Rick Lutzi. Abstain: Brian Connelly

NORTHERN NATURAL GAS

MINNESOTA ENERGY PIPELINE

NEXTERA ENERGY—DODGE COUNTY WIND ENERGY CENTER

No updates available

WORK SESSION—ACCESS COMMITTEE

The board will set a work session at our August meeting to approve the ordinance drafts and schedule a public hearing. The changes made by Roger will be reviewed and approved so that a public hearing can be scheduled.

WEB SITE

The supervisors reviewed the web site activity for the month.

NEW BUSINESS STRAIN PROPERTY

Brian Connelly has been trying to contact the deputy about the Strain property. He will report on this at our August meeting. Brian Connelly was given authority to do whatever he feels needs to be done with this situation.

CHLORIDE

The application was completed with no complaints.

TOWN HALL RENTALS

Rochester School will be using our town hall for referendum vote on November 5, 2019 from 7:00 a.m. to 8:00 p.m.

The application for a garage sale by Mark and Becky Brekke was reviewed and approved. The town board will request a \$20.00 rental fee and require a \$100 refundable deposit for this request. The deposit will be returned if the town hall is left in clean condition after their event.

ORI MEETING

No updates available.

ITEMS BROUGHT UP BY BOARD MEMBERS

Brian Connelly reviewed some of the issues from the May and June meeting that need additional follow up.

Farmer's Topsoil check will be held until we have verification in writing that the private driveway he mowed that was owned by Bryce DeCook was not an authorized township expense.

The communication from Senior Living is something that the town board felt it should not be put on our web site. Brian Connelly will follow up on this e mail.

The status on the ditch work at Bach's needs to be followed up on. Drew Moessner will call Skip Langer to see about whether the violation paperwork has been sent.

The bonds from Rochester Asphalt, Daniel DeCook and Leitzen Concrete have been received and will be put in our safety deposit box.

Additional rock is needed on 109th Avenue and 105th Avenue due to flooding.

Drew Moessner will follow up on whether Chris DeCook was mining too close to the property line.

The right of way infringement letters that were sent out and we have done some follow up calling. The board is considering staking out the right of way on these properties.

CITIZEN COMMENT

JIM SEVERSON

He was asking if the board would consider changing the zoning on his parcels from A-2 to residential so that he may sell a couple additional lots and keep the ag land unchanged. The board discussed this and felt they would not want to do this at this time.

A motion was made by Brian Connelly and seconded by Drew Moessner to adjourn the meeting at 9:55 p.m. The motion passed unanimously.

Respectfully submitted,

Rick Lutzi
Chairman

Sharon Petersen
Clerk