

SALEM TOWN BOARD MEETING

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June 5, 2019

Members Present: **Rick Lutzi**
 Gail Fritts
 Sharon Petersen
 Drew Moessner
 Brian Connelly

The meeting was called to order at 7:00 p.m. by Rick Lutzi with the pledge of allegiance.

Rick Lutzi asked if anyone had any changes to the printed agenda. Rick Lutzi added Jim Severson and Tom Taylor to the agenda after the Treasurer's report. A motion was made by Drew Moessner and seconded by Brian Connelly to approve the agenda as amended. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

 Claim No. 10190 to 10201

 Payroll Checks 10202 to 10207

A motion was made by Drew Moessner and seconded by Brian Connelly to approve the total for claims and payroll checks submitted tonight for payment of \$17,173.65. The motion passed unanimously.

The mail was reviewed by board members.

SECRETARY'S REPORT

Rick Lutzi asked if board members had reviewed the minutes for the May, 2019. Brian Connelly noted a couple dates that were incorrect. The clerk had caught those errors and they have been corrected. A motion was made by Brian Connelly and seconded by Drew Moessner to approve the written minutes with the changes that have been corrected. The motion passed unanimously.

TREASURER'S REPORT

Gail Fritts reported the following:

Beginning Balance	\$48,309.03
Total Receipts	\$13,016.66
Total Disbursed	\$13,359.55
Ending Balance	\$47,966.14

We have the following certificates of Deposit:

58237-1	2.0%	4/8/2020	\$38,709.20
58851	2.0%	5/10/2010	\$42,594.27
70062	1.35%	10/08/2019	\$28,764.80

Total funds available are \$158,027.41.

A motion was made by Drew Moessner and seconded by Brian Connelly to approve the treasurer's report as given. The motion passed unanimously.

Byron Fire Department

Energy Audit

The fire department brought new equipment that was viewed by the board.

The energy audit report was reviewed by Matt Grant. The recommendations for equipment replacement were discussed. No estimates on the replacement of this equipment have been done at this time. They will be getting multiple estimates. When that information is received, they will be reviewed by the board members. This information has been reviewed by the City Council and Kalmar Township and been given the go ahead to get quotes as the existing equipment is twenty-eight years old. There are more upcoming repairs to the building that will need to be done in the future.

The fire department will be working on a long-term plan for building issues. The board feels that would be a good idea. Brian Connelly expressed that the board needs time to plan for expenses, as a major unplanned expense needs to be planned for as our funds are limited.

Jim Severson

Request for changes to Platted Land

Grandview Lane

This is 160-acre parcel. It has been divided into 5 acre and 35-acre parcels. There are a total of eight parcels. He is asking if it would be possible to separate five acre building sites from the 35-acre parcels to sell for building sites. Mr. Severson stated that this would keep the ag land acreage the same but would allow him to sell a couple additional small acre parcels. There would be no change for density.

At the last meeting this was discussed with a TCPA representative and it was recommended that this request be approved. A copy of the map and findings were reviewed by the board members.

The board discussed this proposal and after discussion they felt they had to follow the TCPA recommendations that this request not be allowed. A copy of the TCPA recommendations were given to Mr. Severson.

A motion was made by Brian Connelly and seconded by Drew Moessner that we follow the recommendations of TCPA and not approve additional splits. The motion passed unanimously.

Donald Kuisle
STMB-18-03

The original request for location of 5.74 acres with a remaining 194.26 acres. The original request was approved but needed to be changed due to the requirement of non-farm dwelling parcel with the rest of the farm parcel. To prevent the need for parcel combination, they moved the non-farm dwelling parcel to a different quarter-quarter section on the farm. The new survey is complete, and the new site meets the required criteria. The site on the amended location is 6.11 acres. The remaining is less than the 35-acre requirement for a remaining buildable farm parcel.

After review a motion was made by Brian Connelly and seconded by Drew Moessner to approve the amended split. The split will result in a 34-acre residual parcel, that will not be a buildable farm parcel. The motion passed unanimously.

OLMSTED COUNTY SHERIFF (Not Present)

OLD BUSINESS
TCPA Meeting

Rick Lutzi reported on the May meeting. There is no new information on a building space. The board would like to get progress on the building issues. Rick Lutzi will attend the June meeting.

ROADS

Rick Lutzi noted that he had a call from Mike Reiter, Olmsted Aggregate asking about running on the Tvedt Quarry crushing on Sunday. That request was denied. They were also asking for Sunday work on the Fuller Pit. That request was approved.

The board discussed road issues with Todd Bucknell. There has been additional request for rock on 109th Avenue and 105th Avenue. The request is on hold until we know more about finances.

Drew Moessner reported on a concern from a resident that the Fuller Pit is working too close to the property line. He has not been on site to check it out. The resident requested that the board should inspect this site to make sure they are following the conditional use permit conditions.

Todd Bucknell came to the board with various estimates on ditch cleaning that needs to be done. Copies of the estimates are attached to the original minutes of the meeting. Some of the estimates received are for the following:

- Remove boulder in right of way on 120th Avenue
- Clean out under guard rails and clean north side of ditch on 110th Avenue
- Investigate & clean out ditch from culvert on 50th Street East of 85th Avenue 50' to 60' where water enters from the south
- Clean out West side of 110th Avenue South of the intersection of 40th Street & 110th Avenue from the second CL pipe commencing south approx. 300 feet
- Clean ditch North side of 50th Street @ Distad property from East to Bolles property line on West.
- Clean ditch North East of Phelps on 52nd St to intersection of 52nd Street and 60th Avenue
- Clean ditch on 52nd Street East of County Road 15 to where Mr. Smith mows.
- Options for 60th Street East of County Road 3
 - 40 Year Fix—regrade 60th St East of County Rd 3 starting at first utility pole to Larry Hansen's mailbox, culverts to be furnished by Salem Township
 - 4-6 Year Fix—Clean ditch from Hansen west property line to Hansen mailbox.

All estimates do not include erosion control as that will be done on a case by case basis based on the requirement for each site.

Drew Moessner suggested that we need to have Skip Langer review any major projects before we start any new major project. The board also needs to follow up on the Bach ditch work that is in violation of State Statutes to make sure they have received the official violation paperwork.

There was discussion about the possibility of turning some of these repairs into FEMA. We will have to decide what needs to be turned in for possible reimbursement. The board reviewed the report on roads and noted the excess grading that has been required due to frost boils and storms.

SIGNS

Drew Moessner will be working on getting a report and pictures for the sign replacements.

Northern Natural Gas

Michels has given us a permit form they drew up for overload and oversize use of our roads for the installation of the Northern Natural Gas pipeline. The board reviewed the wording on this permit and had some additional language that needs to be added. There was discussion that we need to add verbiage that the road must be maintained and the road

will be in as good or better condition when they are finished. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve this permit with the corrections as discussed and have Drew Moessner sign the permit. The motion passed unanimously. The \$3,000.00 will be deposited after the permit is approved and the permit fee will be in General Fund.

Work Session—Access Committee Report

The changes that Roger Ihrke had questions about was discussed with the board members. Sharon Petersen will meet with Roger to get additional changes that need to be incorporated into our ordinances. Once that information is received, the proposed changes will be made, and the board and committee will review the changes before a public hearing is scheduled.

The DNR has rejected the changes made to the shoreland part of our ordinance. They have requested to review our entire ordinance. Sharon Petersen will provide a word copy of our ordinance for changes.

Web Site for Township

The web site report was reviewed by board members.

NEW BUSINESS STRAIN PROPERTY

The board has reviewed this issue again. It was decided that Brian Connelly will contact the sheriff for information on how to follow up and find out about a possible referral to the health department regarding clean up issues on the property.

CHLORIDE

Sharon Petersen reported that we have received \$14,400.00 from residents this year. Chloride application will be done tomorrow.

CONTRACTS FOR SERVICE

A motion was made by Brian Connelly and seconded by Drew Moessner to approve the signing of contracts that were returned in May 2019. They are as follows:

Olmsted County Service Contract
Bruce Bucknell Construction
Olmsted Aggregate

The motion passed unanimously.

SUMMER TRAINING

Currently, no one is planning to attend summer training.

TOWN HALL USE

The schedule for town hall uses in June was reviewed by board members. It was also noted that the Rochester School District has requested use of our town hall for their November 5, 2019 referendum vote. It was noted that they can supply the personnel for this referendum vote.

The board discussed and will follow up on setting a policy on town hall use. There was discussion about whether we should let it be used “for profit” activities. The requirements for deposit was also discussed.

ORI MEETING

No updates available on this.

ITEMS BROUGHT UP BY BOARD MEMBERS

Gail Fritts asked questions about the roof repairs and whether we had any additional damage in the recent hailstorm. The board members will call someone to check the building.

Brian asked for updates from the last meeting issues. The right of way letters has not had any feedback from the residents that were sent letters. The board needs to follow up on the right of way issue.

Citizen Comment

No comments were made.

A motion was made by Brian Connelly and seconded by Drew Moessner to adjourn the meeting at 10:30 p.m. The motion passed unanimously.

Respectfully submitted,

Rick Lutzi
Chairman

Sharon Petersen
Secretary