

**SALEM TOWNSHIP
TOWN BOARD MEETING**

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May 2, 2018

Members Present:
Rick Lutzi
Gail Fritts
Brian Connelly
Sharon Petersen
Drew Moessner

The meeting was called to order at 7:00 p.m. by Brian Connelly with the pledge of allegiance.

Brian Connelly asked if the board members had any changes to the printed agenda. A motion was made by Rick Lutzi and seconded by Drew Moessner to approve the agenda as printed. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:

Claim No. 9862 to 9873 and 9883 to 9885

Town Board Payroll from 9874 to 9882

Check No. 9861 was voided due to printing error.

The total of claims and payroll presented tonight for payment total \$14,900.78

A motion was made by Rick Lutzi and seconded by Drew Moessner to approve the claims for payment as presented. The motion passed unanimously.

The mail was reviewed by board members.

Secretary's Report

After review, a motion was made by Drew Moessner and seconded by Rick Lutzi to approve the written secretary's report for the town board meeting as submitted. The motion passed unanimously.

The Board of Review report was reviewed by board members and a motion was made by Drew Moessner and seconded by Rick Lutzi to approve the Board Review Minutes as submitted. The motion passed unanimously.

Treasurer's Report

Gail Fritts gave the Treasurer's Report as follows:

Beginning Balance	\$ 75,428.74
Total Receipts	\$ 745.01
Total Disbursed	\$ 8,885.29
Ending Balance	\$ 67,288.46

We have the following Certificates of Deposit:

58237-1	1.35%	4/8/2019	\$38184.97
58851	1.25%	3/8/2019	\$42,066.79
70062	1.1%	10/8/2018	\$28,411.49
70271	1.25%	1/8/2019	\$ 8,028.04

Total	\$116,691.29
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The total funds available as of April 30, 2018 is \$183,979.75

After review, a motion was made by Rick Lutzi and seconded by Drew Moessner to approve the treasurer's report as given. The motion passed unanimously.

OLD BUSINESS

TCPA Meeting

Rick Lutzi reported on the last meeting. Finances remain strong. Brian Connelly will be attending the May 9 meeting.

ROADS

The board reviewed the clerk's report. The property on 50th Street that installed a field driveway without a culvert will be addressed with a letter from the township. Rick Lutzi will draft this letter.

Brian Connelly reported on the road inspection that the supervisors did on April 23 and 25. The rock map is being finalized by Drew and will be reviewed by Todd Bucknell.

The board reviewed past records on the rock that has been applied to our roads. There was discussion about how much rock should be applied to the roads. Drew Moessner authorized some rock to be put on 95th Avenue as it needed to be done to grade the road. There was discussion about designating our high traffic roads for rock on a yearly basis, and the lesser traveled road cycling every few years. After discussion, it was decided that we would be applying 20 loads per mile (500 Ton/Mile). The average is 22 ton loads from last year. There was discussion about next year when we advertise for quotes that we specify State Specs for rock. There was also discussion about screened rock in some places. There was also discussion about rock hardness and whether the rock being delivered should be tested for hardness. The clerk was directed to work on developing a spread sheet to show what is being done on our roads on a yearly basis. It should contain information on rock application, and grading information.

WILLOW RUN

Brian Connelly gave the residents that were present information on the status of their roads. The road is breaking up on the shoulders. There are some areas where it is breaking up in the middle of the road. The cul-de-sac is also in bad shape. At this time the condition has improved from March. Fahrner Construction has been contacted and they have given the board some information on repairs. They had suggested having the county do the repairs. Rick Lutzi has contacted the county and they no longer do seal coating and had no information on infusion that was recommended by Fahrner. There was information shared with the residents about the funds available for repair. The road is not standing up to the traffic that is on the road.

Rick Lutzi will be contacting Fahrner again to get more specifications on what type of repair the road needs. We will collect some estimates on the recommended repair and mail out the results to residents. There was also discussion about whether the third quote should be applied at this time. The cost of this would probably require some additional assessment to residents. The option not to repair the road was also discussed. There is no warranty on this product.

It was noted by the residents that Westridge has suffered the most damage and questions were asked about having two additional coats on this street. Those questions will be asked, but this option would be expensive and require additional assessment of the residents.

70th AVENUE

Board members have received calls from Jason Freese about the 70th Avenue grading. The board will be working with Todd Bucknell to work on improving the contours and road issues on this road. The options being discussed on this include improving the grade on the ditch to take away the steep drop off. The board also discussed the possibility of taking the top of the hill down to improve the overall road safety. Todd Bucknell was asked for quotes for improving the ditch contour and an estimate to remove the crest on the hill.

OLMSTED COUNTY SHERIFF

The deputy stated that he checked and the O.R.I. number designation is handled at the state level.

Drew Moessner informed the deputy on the garbage that was dumped on 85th Avenue. He had called the deputy about the incident. While they were doing road inspections, they saw another site on County 126 and 60th Street there were additional garbage dump site. The deputy stated that the policy is now they issue tickets if they are caught.

Rick Lutzi noted that the ATV season is starting and there have been instances of doing road damage have started.

ROADS (Continued)

110TH Avenue and 40th Street

The repairs to the ditch was discussed. Todd Bucknell brought in an estimated repair for this. The culvert needs to be cleaned on both sides and restore the ditch, so water can run to the culvert. The work would probably be scheduled in July or August. A copy of the estimate is attached to the original minutes of the meeting. The town board would have to arrange for a place to dispose of the fill taken out of the ditch. There are approximately 80 loads of fill in that ditch. Erosion control will have to be decided on. This project was approved by the town board.

The ditch on 60th Street needs cleaning. There was also discussion about the other areas that need attention and cleaning.

There was discussion about how the town board needs to address residents who are planting crops in the right of way. This will be an ongoing issue that has to be addressed by contacts with the residents.

SIGNS

Drew Moessner will be following up on the signs that need replacement.

Drew Moessner suggested that we may also need to have a “Blind Approach” sign for this hill crest on 70th Avenue.

There was discussion about posts for the new street signs as the county has changed procedures and no longer put street signs on the same post as traffic signs.

WEB SITE REPORT

Sharon Petersen reported the following:

Sessions	78
Users	61
Page Views	237
Bounce Rate	33.33%
Organic Search	29
Pages Per Session	3.04
Time on Page	1.16
Page Load Time	0.00
Session Duration	2.35

NEW BUSINESS CHLORIDE

Sharon Petersen reported that we have received \$2,848.40 to date. The deadline for receiving money for chloride is May 21.

ADDITIONAL ALTERNATES FOR PLANNING AND ZONING AND BOARD OF ADJUSTMENT

Brian Connelly has asked Matt Petersen to be an alternate to the Planning and Zoning and the Board of Adjustment. A motion was made by Drew Moessner and seconded by Rick Lutzi to appoint Matt Petersen as an alternate to the Planning and Zoning and Board of Adjustment. The Motion passed unanimously.

NORTHERN NATURAL GAS

Patrick Roberts has requested an extension to the end of May for completing the soil borings that we permitted. A motion was made by Drew Moessner and seconded by Rick Lutzi to approve the extension of time for the borings to May 31, 2018. The motion passed unanimously.

There were some additional questions about the Minnesota Energy and what requirements have been made for bonds on that project. Roger Ihrke will be contacted about this. We are working on our Access Management and Right of Way Ordinances are works in process and we will be doing further follow up once that work is complete.

ACCESS COMMITTEE REPORT

Rick Lutzi reported that the Access Committee has worked up the first draft for the Driveway Access Ordinance. The new ordinance deals with new construction and damage deposit for damage that may be done to our township roads. Also, it will also include a permit fee for driveways to cover cost of town board members to approve these driveways. They will be working on the Right of Way Access Ordinance at their next meeting which is scheduled for May 22 at 7:00 p.m.

BYRON FIRE DEPARTMENT BYRON FIRST RESPONDERS

The 2018 contracts were presented for signatures. They were signed by the town board and will be forwarded back to the City of Byron.

SERVICE CONTRACT

Service Contracts were signed for the following vendors:

- Braaten Sand and Gravel
- Bruce Bucknell Construction
- Paulson Rock Products
- S&B Services

ITEMS BROUGHT UP BY BOARD MEMBERS

Drew Moessner will follow up with a letter to be drafted to Chris DeCook regarding the property currently occupied by Bob Braaten.

CITIZEN COMMENT

Brenda DeCook relayed information to the board about an issue about Rock Dell Township and road damage.

Upcoming Events were reviewed.

A motion was made by Drew Moessner and seconded by Rick Lutzi to adjourn the meeting at 9:45 p.m. The motion passed unanimously.

Respectfully submitted,

Brian Connelly
Chairman

Sharon Petersen
Clerk