

**SALEM TOWNSHIP  
TOWN BOARD MEETING  
www.salemmn.org  
February 7, 2018**

**Members Present:**           **Rick Lutz**  
                                  **Dorothy Bourquin**  
                                  **Brian Connelly**  
                                  **Sharon Petersen**  
                                  **Drew Moessner**

**Members Absent**           **Gail Fritts**

The meeting was called to order at 7:02 p.m. by Drew Moessner with the pledge of allegiance.

Drew Moessner asked if the board members had any changes to the printed agenda. A motion was made by Rick Lutz and seconded by Brian Connelly to approve the written agenda. The motion passed unanimously.

The board reviewed and signed claims for payment as presented. The claims and payroll are as follows:

The claims presented for payment tonight are as follows:  
    **Claim No. 9786 to 9803 and 9809 and 9811 Check 9810 VOID**  
    **Town Board Payroll from 9804 to 9808**

The total of claims and payroll presented tonight for payment total \$28,094.50

A motion was made by Brian Connelly and seconded by Rick Lutz to approve the claims for payment as presented. The motion passed unanimously.

The mail was reviewed by board members.

**Secretary's Report**

After review, a motion was made by Brian Connelly and seconded by Rick Lutz to approve the written secretary's report as submitted. The motion passed unanimously.

**Treasurer's Report**

Sharon Petersen gave the Treasurer's Report as follows:

<b>Beginning Balance</b>	<b>\$106,368.76</b>
<b>Total Receipts</b>	<b>\$ 2,853.24</b>
<b>Total Disbursed</b>	<b>\$ 10,189.06</b>

**Ending Balance** **\$ 99,032.94**

**We have the following Certificates of Deposit:**

<b>58237-1</b>	<b>1.1%</b>	<b>4/8/2018</b>	<b>\$37,976.67</b>
<b>58851</b>	<b>.85%</b>	<b>3/8/2018</b>	<b>\$41,890.22</b>
<b>70062</b>	<b>1.1%</b>	<b>10/8/2018</b>	<b>\$28,260.74</b>
<b>70271</b>	<b>1.25%</b>	<b>1/8/2019</b>	<b>\$ 8,028.04</b>

**Total** **\$116,155.67**

**The total funds available as of January 31, 2018 is \$215,188.61**

**Sharon Petersen noted that we received \$2,258.99 from Olmsted County on January 25, 2018 for a final settlement for 2017.**

**Gail Fritts should bring updated renewal information on the Certificate that expires in March to our next meeting.**

**After review, a motion was made by Brian Connelly and seconded by Rick Lutzi to approve the treasurer's report as given. The motion passed unanimously.**

**Olmsted County Sheriff's was not present.**

#### **OLD BUSINESS** **TCPA MEETING**

**Drew Moessner attended the January meeting. The biggest item for discussion at this meeting was the pay increase for Roger Inc for 2018. His salary increase was improved. Brian Connelly will attend the next meeting.**

#### **ROADS**

**The clerk's report was reviewed by board members.**

#### **SNOWPLOWING ISSUES**

**The snowplowing issues from the last big storm was reviewed with Dave Walters. The snow that was deposited across the road on 40<sup>th</sup> Street. He will be called to see if the issue can be resolved.**

**Dave Walters suggested that they drive the roads with him to see who is pushing snow across the road.**

**Dave Walters also went over what roads need attention with sanding and some areas may need pushing back on the ditches with his grader.**

## **SIGNS AND RIGHT OF WAY WORK**

Drew received a quote from Newman's Signs. This was a quick quote and there could be some changes. Any prices do not include posts, brackets, and labor. We have other quote requests to be sent out.

The sign that had graffiti on and bullet holes are to be replaced.

Chad Schuman and some other personnel will be coming out on February 12 at 1:00 to review the road issues in the right of way. This meeting is posted. There are also other questions that will be asked about. One of the issues is the markers with bend away brackets as markers for culverts.

## **GGG BILLING**

The board discussed the billing, we received for the trial. After discussion it was decided that we will ask Roger to discuss this with GGG, and after that we will pay the bill in March.

## **WEB SITE FOR TOWNSHIP**

Sharon Petersen reported the following:

Sessions	95
Users	82
Page Views	238
Bounce Rate	48.42%
Organic Search	29
Pages Per Session	2.51
Time on Page	1.23
Page Load Time	0.00
Session Duration	2.05

## **NEW BUSINESS**

### **TOWNSHIP ELECTIONS**

Sharon Petersen reported that only two people have filed for election. They are:

Supervisor	Drew Moessner
Clerk	Sharon Petersen

Sharon Petersen also presented two legal notices for approval.

Absentee Balloting starting February 9  
Township Elections Notice and Annual Meeting Notice

After review, a motion was made by Rick Lutzi and seconded by Brian Connelly to approve the posting and printing of these legal notices for township elections. The motion passed unanimously.

### **NEWSLETTER FOR MARCH 2018**

Sharon Petersen presented a draft of the newsletter for the end of February. She asked that board members review the articles for any changes they want made before February 15 so she has time to get them printed, folded, stamped and mailed.

### **WILLOW RUN ROAD MAINTENANCE ALLOCATION**

The board reviewed the calculation on road expenses that are used for calculating the annual amount to be transferred to the Willow Run Maintenance Fund. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the transfer of \$2,173.30 to the Willow Run Maintenance Fee for 2017. The motion passed unanimously.

### **ANNEXATION REQUEST FROM CITY OF BYRON**

The board asked the clerk to notify the City of Byron that we would like to have a representative at our March 7 meeting to discuss this annexation.

### **OLMSTED COUNTY TOWNSHIP ASSN. MEETING**

The meeting was well attended. The dog ordinance was an item for discussion that still needs a solution. The county board is taking up this issue again. Quincy Township and Salem hosted this meeting, and everything went well with the lunch we served.

### **RESOLUTION REQUEST BYRON PUBLIC SCHOOLS**

The Byron School Superintendent had requested a resolution honoring the Byron School Board. This was discussed with the residents that were present. It was pointed out that Salem Township has three school districts. After discussion, a motion was made by Drew Moessner and seconded by Rick Lutzi to deny passing a resolution. The motion passed unanimously.

### **OLMSTED COUNTY ELECTIONS**

Sharon Petersen was asked to draw up letters to our legislators to ask them to consider supporting legislation to replace the Automark voting equipment. The board reviewed the letters to Nels Pierson, Duane Quam, Carla Nelson, and David Senjem approved and signed these letters.

### **AUTHORIZE QUOTES FOR SERVICE FOR MARCH MEETING**

A motion was made by Rick Lutzi and seconded by Brian Connelly to authorize the clerk to prepare quotes for service for May 1, 2018 thru April 30, 2019. The motion passed unanimously.

### **ITEMS BROUGHT UP BY BOARD MEMBERS**

Sharon Petersen introduced her new Deputy Clerk, Vince Hoover. The new CTAS version is out.

Brian Connelly was wondering if we should ask Dodge County Wind to come to a meeting to answer questions and update the board on this.

**Daniel DeCook has been informed that Minnesota Energy will be using eminent domain to obtain the property they want for their building.**

**Drew Moessner would like an agenda item for annual meeting to be the sign for town hall. This will be added to the agenda.**

**There was discussion about the aggregate tax and if we had any options to get that reinstated to help with budget issues.**

**CITIZEN COMMENT**

**A resident asked if the board intended to update people about the situation and the cost of the lawsuit that was filed against Buy Rite Fuels. The board discussed preparing a recap of the Rochester Asphalt Zoning Violation, cost and results of the trial for the annual meeting.**

**Upcoming events were reviewed.**

**A motion was made by Brian Connelly and seconded by Rick Lutzi to adjourn the meeting at 9:03 p.m.**

**Respectfully submitted,**

**Drew Moessner  
Chairman**

**Sharon Petersen  
Clerk**